



East Ilsley Parish Council

Minutes of the Full Parish Council Meeting

Tuesday 11th January 2022 at 7.30pm at The Swan Pub Car Park

Minute Ref: 008/110122/PCM

Members Present:	Cllr. Mike Lewis, Cllr. Andrew Sharp, Cllr. Stephen Meadows
Members Absent:	Cllr. Mike Pembroke, Cllr. Nick Watkins
Officers Present:	Fenella Woods (Clerk & RFO)
In Attendance:	4 Members of Public, 1 x Member of the Press
Meeting Start Time:	19.31pm
Meeting End Time:	20.31pm

- 105/22 Cllr. Lewis welcomed all to the meeting. Apologies were received and accepted from Cllr. Pembroke and Cllr. Watkins. Quorum was achieved.
- 106/22 There were no declarations of interest, nor any requests for dispensation received.
- 107/22 There were no questions from members of the public, nor any representations received.
- 108/22 The minutes of the meeting held on 9th November 2021 were read and **approved** as an accurate record of the meeting. Cllr, Lewis signed the hard copy for the file.
- 109/22 There were no matters arising from the meeting on 9th November 2021 and all actions from the meeting have been **completed**.
- 110/22 The Budget Proposal for 2022 / 2023 was reviewed and **approved** by all in attendance. Projected Income was estimated at £2,012.19, and Projected Expenditure was estimated at £21,036.19, requiring a Precept of £19,024.00, split into two equal payments of £9,512.00. No potential grants have been identified as yet; the Clerk will advise when something suitable comes up that meets our future needs. The Precept Request Form for 2022 / 2023 was **completed** and signed by the Clerk, this will be emailed to WBC by the end of the week.
- 111/22 A Grant Request for £400.00 was **approved** by all members present to assist St. Mary's Church with grass cutting using s.137 money. This will be paid via BACS before the end of the week. A Grant request from the Compton Scouts and Guides to help with the roof repairs had been received, they have been awarded double matched funding via the

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Good Exchange. It was **agreed** by all members to award £1,000.00 to be match funded to £2,000.00 using s.137 money as a number of children in the village will benefit. The Clerk will process the matched funded amount via the Good Exchange and make payment via BACS before the end of the week.

- 112/22 Planning Application ref 21/03111/TELE56 for the 5G Mast (3 Network) was discussed. The location had been selected by the network provider to give 5G access along the A34. The main source of connectivity comes down from Didcot, meaning this was a suitable location that was not near any built up / densely populated areas. However, after discussing the site with members of public present it was **agreed to object** to the location on the grounds of it being one of the lowest points in the valley. There are hills either side of the village, along the A34 edges and a mast higher up would benefit connectivity more. Other sites in the village are not suitable due to population of houses, and the lack of cabling within the centre of the village. The Clerk will complete the Parish Observation Sheet and return it via email to WBC Planning Department.
- 113/22 The Clerk advised the members present that before Christmas, accompanied by Cllr. Culver she met with the Tree Officer from WBC to discuss potential locations for a Jubilee Copse. The Recreation Ground seems the most sensible location, in the top corner near the BMX ramp. All members present **approved** this location. Cherry Trees will be delivered to us for planting in the area and the Clerk will liaise with WBC on the delivery times and arrange for assistance with planting. The long term plan is to request further free trees via The Greenham Trust (as part of the Queen's Green Canopy) and have the copse planted in time for the Jubilee Celebrations in June 2022. Future plans include fencing in the copse with a small access gate and a small walkway through the copse with hedgehog houses, bee hotels and other biodiverse / environmental offerings. A plaque will be arranged in time for the Jubilee Celebrations.
- 114/22 All members present **approved** the Clerk's attendance at a one day 'Emergency at Work First Aid Course' at a cost of £166.80. This is taking place on Thursday 13th January via the British Red Cross and will be valid for three years.
- 115/22 A temporary Scheme of Delegation was **approved** by all members present to help us mitigate the Omicron variant of C19 and any future variants that cause difficulty with meeting face to face. This is using section 101 of the Local Government Act 1972. It will be added to our website and will be reviewed in May 2022, and at other times C19 variants are identified.
- 116/22 The Clerk's report discussed the following items:
- a) All members present were given a brief update on the Bank Accounts.
 - b) In the absence of Cllr. Watkins, a brief Flood Warden report was read out. Rainfall is below average for January and no immediate concerns are in place. The silt removal from Ian Wilson's field is a priority and work is being done with TL Contracting and Cllr. Clive Hooker (West Ilsley) to prepare for relocation. Discussions are ongoing as there are a number of considerations to put in place (such as plant mobilisation and man power). Further updates will be shared via email and phone. The Clerk advised that the new life buoy will be installed this weekend, followed by the warning signs when CJM Services have mounted them onto plywood for installation.
 - c) No one in attendance knew anything historical about the 'car park' in Churchside. The Clerk will speak with WBC again to see if they have any historical knowledge and background on who is entitled to use it.
 - d) Reports were received last week of a number of slips and falls on Church Hill / Churchside by parents and children walking to and from school due to the icy conditions. The gritter does grit the roads as part of the WBC Winter Service Plan but

this is not reaching the pavements. It was **agreed** and **approved** by all members present to purchase two 90 litre Salt Bins from Glasdon at a cost of £104.42 each, along with four hand held scoops at £6.70 each. These bins would be filled with the de-icer salt purchased as part of the emergency response plan. One would be located outside the primary school and the other at the start of Churchside, opposite the Church. The Parish Council will refill the salt as needed and the residents would need to use the salt as they see fit to make the pavements safe for people walking to and from school. We will be using The Highways Act 1989, section 185 to manage this. The Clerk will place the order for the bins and scoops once permission from WBC has been received and inform the residents of the installation date.

- e) It was **agreed** that Cllr. Sharp will attend the Western Area Planning Committee Meeting via Zoom on Wednesday 12th January to present our objection to the Pirbright Housing Application.

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Members of the public present wish to put on an Easter Activity using the playground, their query was in regard to the public liability insurance that might be needed. This is in relation to the additional insurance that was requested in order to place Christmas decorations around the pond after the recent excavation. It was **agreed** that the Parish Council will look in to setting up an 'Events Committee' for village events so they are planned, risk assessed and covered under our insurance. The Clerk advised that we have the power to set up Committees but requested time to pull together the documentation and look into terms of reference, how responsibilities can be delegated, meeting structures, and how regular feedback to full council for approval would be managed. Documentation will be shared via email for comment and review in plenty of time before Easter and when decisions need to be made.

With their being no further business, Cllr. Lewis thanked all for attending and the meeting closed at 20.31pm.

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Scan and email back the Precept Request Form to WBC	Clerk	✓
2	Process £400.00 grant payment to St Mary's PCC for grass cutting	Clerk	✓
3	Process £1,000.00 grant payment for the Scout hut roof	Clerk	✓
4	Email Parish Observation Sheet to WBC Planning Team objecting to the location of the 5G mast	Clerk	✓
5	Advise WBC we are ready for the delivery of Cherry Trees and implement the planting of them for the start of the Jubilee Copse	Clerk	
6	Upload the temporary Scheme of Delegation to the website	Clerk	✓
7	Start work on mobilising the pond silt to West Ilsley	Clerk / Cllr. Watkins	
8	Find out from WBC the history of the Churchside Car Park and its use	Clerk	
9	Seek approval for 2 x salt bins for Church Hill / Churchside from WBC, order the bins and scoops, place bins and fill with salt, inform residents	Clerk	
10	Prepare objection statement from EIPC for Cllr. Sharp for the Western Area Planning Committee	Clerk / All Councillors	✓
11	Look into setting up an events committee	Clerk	

Signed:

Date:

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